

# The Casselberry Quarterly

The City of Casselberry Newsletter

Vol. 12

Jan/Feb/Mar 2021 Edition



## CONTACT US:

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Casselberry, FL 32707

[www.casselberry.org](http://www.casselberry.org)

## ON THE COVER:

Located at 140 Plumosa Avenue, less than a mile from U.S. Highway 17-92, Pawmosa Dog Park offers dogs and their humans a quiet, scenic, and fun way to enjoy a day out. Learn more about the park on [Page 23](#). Photo Courtesy of the Orlando Sentinel.

# Casselberry City Commission

Casselberry has the City Commission-City Manager form of government. The Casselberry City Commission consists of five members who are elected to serve four year terms and are limited to serving three consecutive terms in office. All members of the City Commission, including the Mayor/Commissioner, serve at large, meaning they represent the entire City and not specific districts or neighborhoods.

You can email all five members of the City Commission at once by sending your email to: [commission@casselberry.org](mailto:commission@casselberry.org)



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**Dear Casselberry Residents and Interested Readers,**

The Casselberry Quarterly is the City of Casselberry's official newsletter published on the City's website quarterly to bring you news of recent legislative actions by the City Commission that may affect City residents and/or business owners, information on upcoming special events and activities, and items of special interest that are intended to inform and prove beneficial to the reader.

You can also sign up at [www.casselberry.org/notifyme](http://www.casselberry.org/notifyme) to receive an email notification when a new newsletter has been published.\*

Please take a few moments to peruse the newsletter and let us know of additional information you would like to see included in the next edition.

You can email your comments directly to: [cityhall@casselberry.org](mailto:cityhall@casselberry.org). Thank you and happy reading!

\* Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

# COMMISSION REPORT



*Highlights of approved items by the City of Casselberry City Commission October-November-December 2020.*

## **ORDINANCES**

- Ordinance 20-1540 authorized the Issuance of City of Casselberry, Florida Capital Improvement Revenue Bond, Series 2020 in an amount not to exceed \$16,000,000 for the construction of the new Publix Works Complex facility.
- Ordinance 20-1541 amended Section 86-72, Schedule of Rates and Charges of Article II, "Sewers", Division 3, Application for Services; Rates and Charges and Amended Section 86-189, Schedule of Rates and Charges of Article III, "Water", Division 2, Rates and Charges of the City Code of Ordinances.
- Ordinance 20-1542 amended the official zoning designation for two parcels located at the northwest corner of the Intersection of Seminola Boulevard and Murphy Road from CS (Commercial Service) to CG (Commercial General).
- Ordinance 20-1543 incorporated the updated Five-Year Capital Improvement Program (2021-2025) into the Capital Improvements Element of the Comprehensive Plan.
- Ordinance 20-1544 amended Chapter 86, Article III, Division 2 Section 86-192 - Adjustments of Water and Sewer Bills of the City Code of Ordinances.
- Ordinance 20-1545 amended City Code Chapter 68, Roadway and Utility Construction, Article IV, Communications Rights-of-Way of the City Code of Ordinances.
- Ordinance 20-1546 amended Section 2-7.36, Communication Tower, Communication Antenna, and Wireless Communication Facility Regulations, of the Unified Land Development Regulations.

## **RESOLUTIONS**

- Resolution 20-3205 approved an Agreement with Seminole State College which allows the Casselberry Police Department to use the Public Safety Training Complex at the College.
- Resolution 20-3206 recognized Commissioner Bill Hufford for his four years of dedicated public service to the Casselberry community.
- Resolution 20-3207 authorized capital lease purchases with Truist Bank for replacement of vehicles and capital equipment in the amount of \$733,864.20.
- Resolution 20-3208 formally adopted budget amendments and transfers approved during the fourth quarter of FY 2020.
- Resolution 20-3209 approved the execution of a Bill of Sale for the Sausalito Shores Subdivision Wall from the City of Casselberry to the Sausalito Shores Homeowners' Association, Inc.
- Resolution 20-3210 authorized a bond issuance identified as "City of Casselberry Capital Improvement Revenue Bond, Series 2020" in the principal of \$15,679,481 for the purpose of financing the construction and equipping of the City's Public Works Facility and other capital costs.

## **OTHER ITEMS**

- Confirmed the November 3, 2020 City election results and provided the oath of office for City Commission Seat No. 4 to Commissioner Chad Albritton.
- Appointed Mayor David Henson as the City's alternate representative to the Council of Local Governments in Seminole County (CALNO).
- Appointed Commissioner Mark Busch as the City's representative to the Seminole County School District Public Schools Facilities Planning Committee.
- Elected Commissioner Mark Busch to serve as Vice Mayor for the year 2021.

# CITY OF CASSELBERRY SERVICES

**City Hall, along with the Public Works Administration Offices and the Police Station, are open to the public with limited access to the lobby areas.** City Hall hours are Monday – Thursday, 7:00 a.m. – 5:30 p.m. daily. In accordance with the requirements of Seminole County Executive Order 2020-030, social distancing requirements are strictly adhered to at all City facilities and **all visitors are required to wear a face covering unless exempted from wearing a face coverings as stated in Section 5 of Executive Order 2020-030.**

**POLICE DEPARTMENT** - The Police Department lobby is open to the public with limited access Monday - Thursday, 7:00 a.m. - 5:30 p.m.

- Fingerprinting services have resumed.
- For assistance with Police Records, please call (407) 262-7616, Ext. 2007.
- For assistance with Property and Evidence, please call (407) 262-7616, Ext. 2004.

**BUSINESSES** - The Administrative Order and Resolution providing waivers for certain zoning, permitting, and land use procedures related to outdoor dining areas, outdoor retail areas, and temporary signage for businesses through commercial properties in Casselberry expired on June 28, 2020. Please call the Community Development Department at (407) 262-7700, Ext. 1102 for assistance with temporary sign registration needs and permitting requirements.

**PARKS AND RECREATION** - All basketball courts, racquetball courts and playgrounds are open. Athletic fields are open for rentals only. Reservations required 24 hours in advance and can be made online. The Lake Concord Splash Pad is open. Pavilions are available for groups of 50 or less. Reservations required 24 hours in advance and can be made online. The Art House gallery is open.

**UTILITY PAYMENTS**- For updated information on Utility Payments, please visit the City of Casselberry [website](#).

## IMPORTANT COVID-19 LINKS:

**City of Casselberry** | [www.casselberry.org/867/COVID-19-Info](http://www.casselberry.org/867/COVID-19-Info)

**Seminole County Emergency Management** | [www.PrepareSeminole.org](http://www.PrepareSeminole.org)

**Florida Department of Health** | [www.FloridaHealth.gov/COVID-19](http://www.FloridaHealth.gov/COVID-19)

**Centers for Disease Control and Prevention** | [www.CDC.gov/coronavirus/](http://www.CDC.gov/coronavirus/)

**World Health Organization** | [www.WHO.int/coronavirus](http://www.WHO.int/coronavirus)

**Alert Seminole Registration** | [member.everbridge.net/index/892807736724714#/signup](http://member.everbridge.net/index/892807736724714#/signup)

**COVID-19 Testing** | [www.seminolecountyfl.gov/departments-services/county-managers-office/prepare-seminole/emergencyevent.stml/#testing](http://www.seminolecountyfl.gov/departments-services/county-managers-office/prepare-seminole/emergencyevent.stml/#testing)

The City will continue to provide updates as warranted.



# City of Casselberry Employment Information



## Career Opportunities

The City offers a wide variety of opportunities including jobs for Administrative Professionals, Utility Plant Operators, Skilled Labor, Public Safety, Professional and Managerial and Seasonal positions such as Summer Camp Counselors and Lifeguards. To see our current vacancies, please visit the Job Opportunities page on our website at [www.casselberry.org](http://www.casselberry.org) by clicking on the Employment briefcase icon.

## How to Apply

The City of Casselberry, accepts on-line applications for current job openings only. Visit the City website at [www.casselberry.org](http://www.casselberry.org). You can apply by clicking on the job title you are interested in and clicking on the "Apply" link. Applicant Interest Cards are accepted for all positions throughout the year. Once a card is completed and submitted, it will remain in effect for one year allowing the system to notify you via e-mail when the requested position(s) becomes available.

The City provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability, sexual orientation or genetics. As part of the City's commitment to a drug-free workplace, for any positions designated as a safety sensitive position under applicable law, job applicants may be offered employment conditional upon successfully passing a drug test.

For assistance, please contact the City of Casselberry Human Resources Division  
via phone, e-mail, or in person at:

**95 Triplet Lake Dr. Casselberry, FL 32707**  
**Phone: (407) 262-7700, Ext. 2106 Fax: 407-262-7764 Email: [HR@casselberry.org](mailto:HR@casselberry.org)**  
**Operating hours are 7:00 a.m. to 5:30 p.m., Monday through Thursdays**

The City of Casselberry is an Equal Opportunity Employer and a Drug-Free Workplace. The City of Casselberry has been named to the List of 2018 Best Workplaces for Commuters due in part to its standard four-day workweek.



## The Selection Process

Submitted applications will be reviewed and kept on file. Highly qualified selected applicants will be sent an e-mail to complete a video interview or be invited to a face-to-face interview.

## Benefits

The City offers a competitive compensation package and affordable health benefits to full-time general employees. City of Casselberry employment benefits include but are not limited to:

Paid Vacation	Retirement Plan	Wellness Incentive Programs
Paid Holiday	Medical/Dental/Vision Benefits	Education Assistance
Paid Sick Leave	Voluntary Benefits	Awards/Recognition Program



# City Utility Adjustment Program

## How to Request a Utility Bill Reduction After Incurring a Leak

The City realizes that water leaks can sometimes occur for any number of reasons. They can be either inside or outside of your home. Leaks can cause your water usage to escalate and the amount due on your utility bill to soar. The City offers a program that could help reduce your bill:

- Repair the leak as soon as possible and keep all receipts for service retained and/or parts purchased.
- Submit a complete [Utility Adjustment Request Form](#) to explain what happened and request an adjustment. It can be found on the City website at the following link: [www.casselberry.org/formcenter/online-forms-4/utility-adjustment-request-form-49](http://www.casselberry.org/formcenter/online-forms-4/utility-adjustment-request-form-49)
- Also submit any proof of repair (plumber's invoice or receipts for the parts purchased), to the City Utility Customer Service Division within 90 days from the utility bill date. The consumption period to be adjusted cannot exceed three consecutive billing cycles.
- You will be notified in writing within 10 business days from the date a completed Utility Adjustment Request Form was submitted whether your application qualifies for a utility bill adjustment and, if so, the amount of the adjustment. The rate charged for excess water may be reduced and, if sewer applies, charges may be capped or even removed depending on circumstances.
- Customers are generally eligible for one increased consumption adjustment per 12-month period.
- Sometimes a customer may have a high bill and not know what caused the spike. Should this occur, it is possible for the customer to request an adjustment for one month only. However, this type of request cannot be granted more often than once in three years.

Adjustment determinations are made according to **City Code Section 86-192 – Adjustments of water and sewer bills**. More specific information can be found there. If approved, such adjustment will be applied to your utility account to reduce the balance due or as a credit against your next bill.

Submittal of an adjustment request does not automatically prevent accounts from undergoing collection activity, including service interruption. A payment must be made on the account by the due date even though your application is being reviewed to ensure no service interruption.

If you have questions concerning the **City's Utility Adjustment Program**, please contact **Utility Customer Service** at (407) 262-7700, Ext. 2110.

# GARAGE SALE

## Garage, Rummage, and Yard Sales

Looking to host a garage sale anytime soon? Don't forget to obtain a permit!

Permits can be purchased for \$4.00 at Casselberry City Hall, 95 Triplet Lake Drive. Each permit allows for one temporary sign to be placed on the property for the duration of the sale. Signs advertising the sale cannot be placed elsewhere or in the right-of-way along any roadway and will be removed.

Each property is allowed two (2) three-day sales events or three (3) two-day sales events in a 12-month period. A permit must be obtained in advance for each event.

If you should have any questions concerning garage sales in the City of Casselberry, please call (407) 262-7751.



[www.casselberry.org](http://www.casselberry.org)

# NEIGHBOR **TO** NEIGHBOR

## Code Compliance - Making a Difference in the Community

On Saturday, November 21, 2020 the Code Compliance Division participated in the second Casselberry **Neighbor to Neighbor** event. As with the inaugural **Neighbor to Neighbor** event held late last year, the recent occurrence was a resounding success. More than 80 volunteers from six local churches provided help to six Casselberry homeowners. This event provided an opportunity for those homeowners to come into compliance by correcting open code violations and meet their neighbors in the process. It also provided a “hand up” for Casselberry citizens in need. Whether health factors, finances, or lack of manpower, there were several factors that went into choosing the properties that were recipients of the program.

**Neighbor to Neighbor** volunteers focused on yard maintenance, trimming plants and trees, debris removal, and cleaning up yard waste. The yard waste was put out and picked up by the Casselberry Public Works Department. Many thanks to the Public Works crews for jumping in and hauling away truckloads of debris for proper disposal. The year 2020 has proven to be a challenge, but this event allowed the citizens of Casselberry to come together and show that our community is up for any challenge....together.

As a result of the event, two Code Compliance cases were addressed and corrected:



The site of 1240 Lancelot Way (above) had extreme overgrowth, debris and fence in disrepair.



The site 694 N. Winter Park (above) had overgrowth and mildew.

It is anticipated that the next **Neighbor to Neighbor** event will be as beneficial with hopes of reaching out to even more homeowners.

If you are interested in learning more about the program or to apply for next year’s event, please contact [skohout@metrolife.org](mailto:skohout@metrolife.org) or call (407) 740-0561.



# TREES - TREES - TREES

## City of Casselberry Adopt-a-Tree Program Takes Root

The City is pleased to announce that the Casselberry Adopt-a-Tree Program has clearly resulted in another successful year of plantings throughout the community. After awarding 12 trees to City residents during last year's program (2019-2020), residential tree sponsors have increased to 18 trees during this year's cycle (2020-2021).

Thanks to the combined effort of citizens and the Casselberry Tree Advisory Committee, the biodiversity and tree canopy throughout the City continues to expand.

Trees don't just add beauty to your yard or provide the much-needed shade during the hot summer days; they do much more than that. In fact, trees assist with soil and water conservation, facilitate carbon sequestration, improve biodiversity and increase the number of pollinators and natural pest predators such as birds.

As trees mature and reach the end of their lifespan, they become more vulnerable to disease and severe weather events. When this occurs, it is important to replace and replant the tree with another. There is no shortage of literature and scientific findings that emphasizes the importance and benefits of trees in an urban environment.

If you're interested in becoming an adopt-a-tree sponsor, please visit the City website to learn more about this program and all the Green-Up Casselberry initiatives that are offered at <https://www.casselberry.org/588/Green-Up-Casselberry-Program>





# Casselberry Police Department

COURTEOUS • PROFESSIONAL • DEDICATED

## Casselberry Police Department Community Relations

4195 South U.S. Hwy. 17-92, Casselberry, Florida 32707 • Telephone (407) 262-7616 Ext. 1061  
Fax (407) 262-7629 • Email [cpdcommunityrelations@casselberry.org](mailto:cpdcommunityrelations@casselberry.org)

## Elder Services

Casselberry Police Department Elder Services Coordinator Teri Spencer retired in September of 2020, leaving behind some very big shoes to fill. With the change in staffing, Elder Services will now be revamped and integrated into the Community Relations Division of the Casselberry Police Department. This includes the Lockbox Program and special needs services. Please feel free to reach out to Community Relations with any questions you may have regarding Elder Services at (407) 262-7616 Ext. 1020, Ext. 1061 or at [cdpcommunityrelations@casselberry.org](mailto:cdpcommunityrelations@casselberry.org).

“Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.”

## Prescription Drugs Drop Box

There is a Prescription Drugs Drop Box located in the lobby of the Casselberry Police Department, 4195 S. U.S. Highway 17-92, where community members can take unused or unwanted medications including prescription drugs, over-the-counter medications, vitamins, samples and pet medications.

This drop box is anonymous and is available for use during regular Police Department business hours, Monday through Thursday from 7:00 a.m. to 5:30 p.m.

The drop box cannot accept needles (sharps), liquids, ointments or aerosols. Please leave medications in the original containers if possible.

No names are recorded as ALL medications are properly disposed of anonymously with no questions asked.





# HOW TO PROPERLY DISPOSE OF YOUR UNUSED MEDICINES

Unused or expired prescription medications are a public safety issue, leading to potential accidental poisoning, misuse, and/or overdose. Proper disposal of unused drugs saves lives and protects the environment.

## Drug Disposal Guidelines

If no disposal instructions are given on the prescription drug labeling and no prescription drug take-back program is available in your area, then follow these simple steps to throw the drugs in the household trash:

1. Remove the medicine from its original container and mix it with an undesirable substance, such as used coffee grounds or kitty litter.
2. Place the mixture in a sealable bag, empty bag, or other container to prevent medicine from leaking or breaking out of a garbage bag.

Visit the Drug Enforcement Administration's (DEA) website ([www.deatakeback.com](http://www.deatakeback.com)) or call (800) 882-9539 for more information and to find an authorized collection location in your community. The site also provides valuable information about DEA's National Take-Back Initiative.

## Resources

For more information on preventing prescription drug misuse, go to the following websites:

- [www.dea.gov](http://www.dea.gov)
- [www.getsmartaboutdrugs.com](http://www.getsmartaboutdrugs.com)
- [www.justthinktwice.com](http://www.justthinktwice.com)
- [www.campusdrugprevention.gov](http://www.campusdrugprevention.gov)

For more information on the safe disposal of pharmaceuticals, go to the following websites:

*Environmental Protection Agency*

- [How to Dispose of Medicines Properly  
go.usa.gov/xNwXc](http://go.usa.gov/xNwXc)

*Food and Drug Administration*

- [Disposal of Unused Medicines: What You Should Know  
go.usa.gov/xNw9z](http://go.usa.gov/xNw9z)
- [How to Dispose of Unused Medicines  
go.usa.gov/xNw9S](http://go.usa.gov/xNw9S)

**Sources:** Environmental Protection Agency, *How to Dispose of Medicines Properly*, 2011; Food and Drug Administration, *Disposal of Unused Medicines: What You Should Know*, 2017.



## Additional Tips

- Scratch out all identifying information on the prescription drug to make it unreadable. This will help to protect your identity and the privacy of your personal health information.
- You must not share your prescription drugs – they were prescribed to you.

## Can I Flush Medicine Down the Sink or Toilet?

If the abovementioned disposal options are not readily available, one option is to flush the medicines down the sink or toilet as soon as they are no longer needed. Some communities may prohibit this practice out of concern over the trace levels of drug residues found in rivers, lakes, and community drinking water supplies.

Do not flush medicines down the sink or toilet unless the prescription drug labeling or patient information that accompanied the medicine specifically instructs you to do so. Please also ensure you are compliant with your community's laws and regulations prior to taking such action.

# #9PMRoutine



The **#9PMRoutine** is a hashtag used by the Casselberry Police Department and other law enforcement agencies throughout the country to trend personal safety information.

The hashtag serves as a reminder for households to create a routine before bedtime to keep their families and properties safe with a few simple steps. The **#9PMRoutine** reminds citizens to take these steps to protect themselves from becoming victims of crime.

The steps outlined in the **#9PMRoutine** are:

- **Step 1. Take all valuables out of your car.** Make sure there are no items visible from outside of your vehicle.
- **Step 2. Lock your car.** Secure all doors of your vehicle, including the trunk.
- **Step 3. Lock every door in your home.** Secure your front and back doors, as well as any side or garage doors.
- **Step 4. Turn on exterior lights.**



These simple steps can reduce the likelihood of becoming a victim of crime, especially crimes of opportunity such as stealing a bike from the front porch or stealing property or even weapons from inside a vehicle that could have been secured inside the house.

The **#9PMRoutine** has trended all over the country and reminds everyone that a simple bedtime routine can help reduce or prevent crime in their neighborhood.

So, each night before bedtime, remember the **#9PMRoutine** and help stop crime before it starts!



Help yourself, help your neighbors.  
Wear a mask, social distance, and  
practice frequent hand washing.

**We're in this together!**

For more more COVID-19 info:  
**Casselberry.org** and  
**PrepareSeminole.org**



## City of Casselberry Community Events

The City of Casselberry is always looking for new or improved ways to reach out and support the community through civic events and programs. The worldwide COVID-19 pandemic has unfortunately changed the way those events and programs are produced, which caused many of them to be postponed or cancelled in 2020. Events and certain programs are currently on hold in 2021 until the risks involved with large gatherings have greatly been reduced. Please stay tuned to the City's website and social media accounts for information about events as they become available.



## Commercial Solid Waste Consolidation Update

On August 24, 2020, the City Commission approved an exclusive franchise agreement for commercial solid waste services with WCA of Florida, LLC for frontload dumpster, cart, compactor and otherwise putrescible solid waste. On December 7, 2020, WCA began delivering new containers to a staging area established at the former bowling alley site on SR 436 to help facilitate the massive swap out of old containers at various locations throughout the City. WCA has coordinated with all businesses and former franchised haulers regarding the consolidation process and worked closely with each to ensure a smooth transition. WCA started providing this service exclusively on January 1, 2021. This change only affects the City's commercial solid waste customers. There is no change to the City's residential solid waste contract.



## City Commission Approves Public Works Complex

It's universal that residents in every community expect local government to supply clean water, provide properly running sewer services and repair potholes. While residents don't necessarily think about how it all happens until it isn't happening, Public Works' staffers think of nothing else.

In November, the Casselberry City Commission approved construction of a \$15 million Public Works complex to replace the aging group of buildings currently being used to house staff, operations and equipment. The buildings, which have been in use since the 1960s, are no longer able to meet the City's growing demand for services.

"Our Public Works employees have a huge responsibility in making sure that basic day-to-day services work reliably and with little notice," said City Manager Randy Newlon. "And we hope that residents appreciate that seamlessly running services such as streets, drainage, water and sewer and the like, often run 24 hours a day, seven days a week by the Public Works Department."

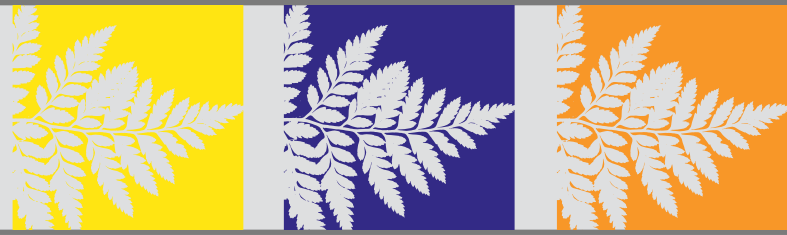
Public Works Director Mark Gisclar stated that the City spent nearly six years identifying and evaluating service priorities and needs of the future, along with everyday maintenance. The current complex is structurally compromised, lacks electrical backup power, has insufficient capabilities for fire suppression and inadequate space for operations he explained. City leadership has determined that investing significantly in a new Public Works complex ensures meeting the demands of growth.

"As the City has matured, so has the need for new efficiencies, new technology and a more robust center that enables the Public Works Department to provide crucial amenities, such as water and sewer services, consistently and reliably," said Gisclar. "This is a thoughtful and strategic investment in maintaining and improving the quality of life in Casselberry for the future."

The new complex will include two large buildings – one for operations and maintenance, including staff – and one for fleet management and inventory control. The three-phase, 28-month-construction project will be completed by the firm Wharton Smith, Inc. as general contractor, which has committed to a guaranteed maximum cost of \$15,370,599. Unused funds will be returned to the City. Public Works operations will continue uninterrupted throughout construction.

The decision was not made quickly or lightly. City Commissioners held a public visioning workshop in 2015 where they began a feasibility review to identify the long-term stability of the 50-plus-year old complex. After subsequent and numerous public discussions and updates about the complex, Commissioners voted to move forward.

Key design features include buildings capable of withstanding 160 mile per hour winds, and an operations area dedicated to the following Public Works Divisions: Streets & Stormwater, Lakes Management, Parks Maintenance, Lift Stations, Water and Sewer Distribution and Collection, Inventory, Fleet Maintenance and other critical services. The complex has been designed to include an alternate Emergency Operations Center to be used during events such as hurricanes and as a training center. The City's fuel depot will be refurbished and relocated within the new complex, which will also safely house a chemical storage building as well as a 40-foot tall SCADA antenna for lift station telemetry. In addition, the project will include three-phase power capability and full generator backup with designated space for charging future electric City fleet vehicles.



## Becoming the Most Walkable, Rollable and Bikable City in Central Florida: 2021 Project Updates

The City of Casselberry has set a goal to **become the most walkable, rollable, and bikeable City in Central Florida by the year 2040**. Why? Check out the City's Healthy Community Complete Streets Policy and Design Guidelines at [www.casselberry.org/go](http://www.casselberry.org/go) to find out. Several projects will be underway in 2021 to help toward this effort:

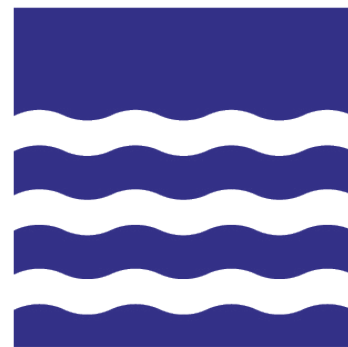
- **Winter Park Drive Complete Street and Concept Development Study to begin early 2021.** This federally funded study will encompass the entire North and South Winter Park Drive corridor. It will focus on opportunities for improved bicycle and pedestrian safety, connectivity, and comfort. There will be several opportunities for public engagement to help create the plan for the corridor.
- **Sunset Drive Livable Street Improvements wrapping up design.** This federally funded project will narrow Sunset Drive's travel lanes and add a 10-foot wide shared use path, creating new options for people biking and walking. Final design is nearly complete, and construction could begin by early 2022.
- **Lake Kathryn Circle Complete Street Improvements final design underway.** This project will install wide sidewalks and narrow existing travel lanes to make the street safe, more comfortable, and more connected for people walking. Major water/sewer utility improvements are also included. Design is expected to wrap up in summer 2021 and construction could follow later in 2021.
- **South Winter Park Drive Improvements at Queens Mirror Circle and Crystal Bowl Circle wrapping up design.** This sales-tax funded project will replace existing signals plus add a suite of pedestrian and bicycle improvements, including the City's first "bike boxes" to help make turns easier for people biking. Design is nearly complete, and construction could begin sometime in 2021.
- **Construction of Concord Drive Improvements is underway and will continue until June 2021.**

Visit [www.casselberry.org/go](http://www.casselberry.org/go) for the latest project updates.



*Pictured left: South Winter Park Drive at Queens Mirror is slated for signal upgrades and various bicycle and pedestrian improvements.*

# 2020 PARKS BOND REFERENDUM



## CITY OF CASSELBERRY PARKS BOND PROJECT UPDATES

*On March 17, 2020, Casselberry voters overwhelmingly approved a parks bond referendum to fund major park improvements.* Parks included in the referendum are **Secret Lake Park, Lake Concord Park/Art House Expansion, Wirz Park, Dew Drop Park, Sunnyside Park, and “Wheel Park”** (which is the working name for a brand new park in north Casselberry). The City of Casselberry is now gearing up for final design of the parks. Design of Secret Lake Park is already underway, and it is anticipated all remaining parks will begin final design sometime in 2021. As each park is designed, there will be multiple opportunities for public input. Construction of Secret Lake Park is anticipated to begin in the fall of 2021 and will be followed over multiple years by construction of the other parks.

**Find out more information on each park and check for upcoming public input opportunities for final designs at**

**[www.goparks2020.org](http://www.goparks2020.org)**

**or call Kelly Brock at (407) 262-7725, Ext. 1235**





## **STOP FOR PEDESTRIANS!**

***IT'S THE LAW - EVEN IF THERE ISN'T A SIGN!***

The City of Casselberry is focused on promoting safe and healthy transportation choices. The City has enhanced many of its crosswalks with striping, signage, and sometimes even flashing lights.

HOWEVER, even when these features are not present, drivers must still stop for people walking within crosswalks as required by Florida law. Find out more about ped and bike laws at [casselberry.org/go](http://casselberry.org/go).

## ***WHAT IN THE WORLD IS A SHARROW?!***

A shared lane marking, or “sharrow”, is a special striping symbol added to a road to emphasize shared use by bicycles is appropriate.

These sharrows are added both to help guide people biking and also to notify people driving that they should expect (and respect) people biking on the road.

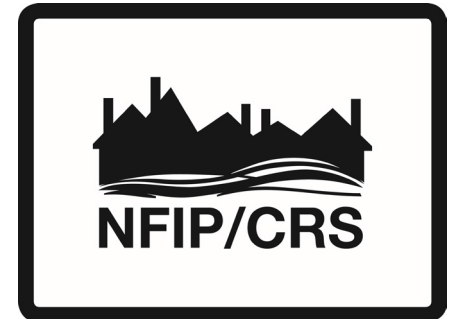
For most streets in Casselberry, sharing the road (riding in line with the flow of traffic) by people biking is allowed, regardless of whether these markings are present.

Find out more at [casselberry.org/go](http://casselberry.org/go).



# Floodplain Services at City of Casselberry

The City of Casselberry has been awarded a Class 8 rating by Federal Emergency Management Agency (FEMA)'s Community Rating System (CRS) program, which gives City residents a 10% discount in the premium cost of flood insurance for National Flood Insurance Program (NFIP) policies issued or renewed in Special Flood Hazard Areas (SFHAs) on or after October 1, 2019.



In addition to the above discount for a flood insurance premium, the City also offers the following floodplain-related services:

- Information on whether a property is in or out of the Special Flood Hazard Area (SFHA) as shown on the current Flood Insurance Rate Map (FIRM) for Casselberry.
- Additional flood insurance information, such as the FIRM zone, the base flood elevation and/or flood depth, if shown on the FIRM and/or in the current Flood Insurance Study (FIS).
- Advise whether a property is located in a regulatory floodway per the current FIRM.
- Information regarding Letters of Map Change (LOMA, LOMR, LOMR-F, etc.) for a property, if available.
- Elevation Certificates, if available.
- Finished floor elevation, if available.
- Problems not shown on the FIRM, such as reports of nuisance flooding, if available.
- Natural floodplain functions information, such as whether a property may be part of a wetland system.
- Floodplain-related information can also be found via a web viewer under the link <http://publicrecords.casselberry.org/viewers/FloodplainMap/>. This newly developed online map can be accessed by the public 24/7 with no password required. This map provides flood information, base flood elevation, Elevation Certificates, and other information for properties located within the City of Casselberry.

For more information on floodplain services, please contact Jane Dai, Assistant City Engineer, at (407) 262-7725, Ext. 1224 or email [jdai@casselberry.org](mailto:jdai@casselberry.org).

# WATERING RESTRICTIONS

**November 1, 2020 – March 14, 2021,**  
potable irrigation is limited to **once a week** as follows:

**Odd** numbered addresses: **Saturdays** only  
**Even** numbered addresses: **Sundays** only  
Nonresidential properties: water on Tuesdays only



Please water before 10:00 a.m. or after 4:00 p.m.

Your cooperation is appreciated!



**CASSELBERRY**  
UTILITIES

# CASSELBERRY ART HOUSE

**Hours:**  
**Monday-Friday**  
10:00 a.m. - 5:00 p.m.



Live Gallery and Virtual Exhibits at: [www.casselberry.org/gallery.aspx](http://www.casselberry.org/gallery.aspx)

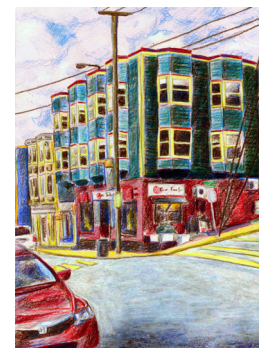
## **2021 Rotary Club of Casselberry Community Arts Calendar Exhibit Through January 29**

While 2020 was a year no one will soon forget, 2021 is here and it is time to celebrate with a new arts calendar! The Rotary Club of Casselberry's 2021 Community Arts Calendar Exhibit features the artwork of the thirteen finalists whose pieces are featured in the calendar, as well as several other artists who submitted pieces for consideration. The free calendars are available now at the Art House.



## **Seminole County Public Schools AP Studio Art Underclassmen Exhibit February 3-24, 2021**

The Art House is delighted once again to showcase the work of Seminole County's best young artists in the Seminole County Advanced Placement Studio Art Underclassmen Exhibit. This year's exhibit will feature a wide variety of 2D and 3D artwork from all of the Advanced Placement Studio Art underclassmen in Seminole County. Students from eight Seminole County high schools are participating. This year's exhibit will not feature an opening night reception, but gallery visitors are encouraged to share their experiences on social media and shine a spotlight on these talented young artists.



## **Women Artists Group - "Transformational Times" March 3-29, 2021**

"Transformational Times" at the Casselberry Art House reflects the thoughtful and deep concern visually expressed by the six members of the Women Artists Group (WAG) during the past year. Beatrice Athanas, Francine Levy, Eliza Pineau Casler, Marianna Hamilton Ross, Debbie Smith, and Lillian Verkens, all professional artists with extensive exhibition records, interpret their changing world with strength, endurance, and a yet continued visual curiosity. Both natural forms and abstractions are now seen through a different prism. The Women Artists Group began in 2015 to encourage individual growth, share art opportunity information, and provide joy, laughter, and feedback in their artistic endeavors. Virtual painting demonstrations will be provided by the group for free during the exhibit; dates and times will be posted on the City's website.



## **CASSELBERRY ART HOUSE**

127 Quail Pond Circle | (407) 262-7700, Ext. 1122 | [arts@casselberry.org](mailto:arts@casselberry.org)

*Limit two guests at a time in the gallery. Social distancing and masks required.*



# CASSELBERRY ART HOUSE VIRTUAL ART CLASSES

**Acrylic Painting - Teen Urban Art**  
**Ceramics Open Studio - Kids Clay Class**  
**Senior Art Workshop Series**

**Weekly art classes online for kids, teens, adults, and seniors!**  
**Live virtual lessons from Art House teachers!**  
**All art supplies included!**

**Prices vary. Computer or mobile device required.**  
**Please visit [www.casselberry.org](http://www.casselberry.org) for more info.**

**To register, please visit <https://secure.rec1.com/FL/city-of-casselberry/catalog>.**



# Casselberry Recreation Center

## Classes and Programs

200 N. Triplet Lake Drive, Casselberry



While most classes that meet inside the Casselberry Recreation Center are suspended due to COVID-19 concerns, some classes have resumed meeting outside in Secret Lake Park. Music with Mar, Chairobics with Claudia, Zumba with Liz, and Zumba with Vanessa offer safe and fun outdoor recreation activities for people of all ages. Instructors and participants are adhering to social distancing guidelines and are still having a blast.

### RECREATION CENTER CLASSES & PROGRAMS FOR ADULTS AND SENIORS

**CHAIROBICS** – Monday and Wednesday, 11:05 a.m. - 12:05 p.m. \$2/class; free for Silver Sneakers. Seated exercise that is perfect for those who have limited mobility but still want to burn calories.

**ZUMBA with VANESSA** – Monday and Wednesday, 7:30 - 8:30 p.m.

**ZUMBA with LIZ** -Tuesday and Thursday, 5:00 - 6:00 p.m. First Class is Free!



**JOCELYN'S MUSIC WITH MAR** - Friday, 10:00 a.m. This "mommy and me" setting includes circle time, puppets, rhythm instruments, creative movement, and much more! Perfect for children from birth-6 years old and their caregivers! Drop in for only \$10 or get a 5 class card for only \$40. Contact instructor, Jocelynn, at (407) 274-2787 for further information.

### OUTDOOR RECREATION FACILITIES AVAILABLE

Most of the City's **outdoor Recreation facilities** remain available for use or rent (where applicable), including playgrounds, outdoor Pavilions, Lake Concord Park splash pad, basketball courts, racquetball courts, tennis courts and athletic fields. NOTE: City sport courts and fields are designated for specific sport use only. Use of fields or courts for anything but the designated purpose is prohibited. Please contact Recreation staff for information on the City's multiuse courts and fields. All City of Casselberry **indoor recreation facilities** are CLOSED and no rentals are available at this time.



For more information and updates about the Casselberry Recreation Center programs, classes, and events, please visit the City of Casselberry Website at [www.casselberry.org](http://www.casselberry.org) or call (407) 262-7700, Ext. 1575.

# Spotlight on Parks: Pawmosa Dog Park

Ensuring that every resident is within walking distance of a public park is of the utmost importance to the City. Casselberry Parks and Facilities manages 17 parks providing a total of 122 acres of developed and undeveloped park space. Each park is unique in its offerings, usage and future plans for development and improvement. In all, there are 3 community parks, 6 neighborhood parks (including the Pawmosa Dog Park) and 8 mini parks. The current spotlight is on Pawmosa Dog Park, located on 140 Plumosa Avenue in Casselberry, which serves as one of the area's primary dog parks.

Now that winter is here, the cooler weather makes Pawmosa Dog Park a great place for dogs to exercise. Every Casselberry dog owner should know this jewel of a dog park, a heavily-canopied 1-acre park with two separate fenced-in areas for off-the-leash fun: one area for small dogs and one area for large dogs. The areas provide plenty of room for canine roaming and socializing, or finding sticks for playing.



The park's many amenities including benches, trash receptacles, doggie stations, fire hydrants, wash areas, drinking fountains, and a time-out area for the occasional misbehaving pup make this park one of the community's favorite places for the four-legged companions to romp and play without the confines of a leash.

Play areas are covered with wood mulch and signage with park rules are posted at each entry way.

For a safe and enjoyable visit, please review the park rules below:

- Owners must clean up after their pets
- No aggressive dogs allowed
- Dogs must be licensed & vaccinated
- Puppies under 4 months of age prohibited
- Spayed/neutered animals recommended
- Leaving dogs unattended prohibited
- No smoking
- People should carry a leash with them at all times
- Dogs in season not allowed
- Limit 3 dogs per visit
- Children under 12 must be closely supervised by an adult at all times
- No food allowed inside Pawmosa Dog Park
- No choke collars
- Hours are sunrise to sunset



**Pawmosa Dog Park**  
**140 Plumosa Avenue**  
**Casselberry, FL 32707**

For more information, please contact the Recreation Division at (407) 262-7700, Ext. 1575.



CASSELBERRY GOLF CLUB  
 300 S. TRIPLET LAKE DRIVE  
 CASSELBERRY, FL 32707

7:00 a.m. to 9:00 p.m. Daily  
 (407) 699-9310  
[www.casselberrygolf.com](http://www.casselberrygolf.com)

## Casselberry Golf Club is Open

Casselberry Golf Club is doing everything possible to keep all golfers safe while it remains open during the pandemic. First and foremost, it is following the Centers for Disease Control's guidelines on social distancing and safe practices, as well as adhering to the guidelines from the National Golf Course Owners Association for the Park and Play program, which has been endorsed by physicians at the Infectious Diseases Society of America. The Park and Play program gives golfers confidence that they can drive to the course, park their cars, get to and around the course, and back to the parking lot in as safe an environment as possible. More information on these guidelines can be found on the NGCOA website; <https://www.ngcoa.org/info-centers/covid19/park-and-play-program>

**Did you Know?** Casselberry Golf Club can host your group for charity tournaments, fundraisers, company outings and more. Give our pro shop a call for more information about hosting your group.



Check out all the features of our app!  
 Easily book tee times, keep score, view food & beverage, read course news, and much more right from your phone.

LET'S GET STARTED!

### Tee Up the Casselberry Golf Club App!

Course GPS  
 Live Scoreboard  
 Special Offers  
 Book a Tee Time & More!

Available on Apple or Android Devices  
**Search "Casselberry Golf Club"**







## Don't Miss A Tournament!

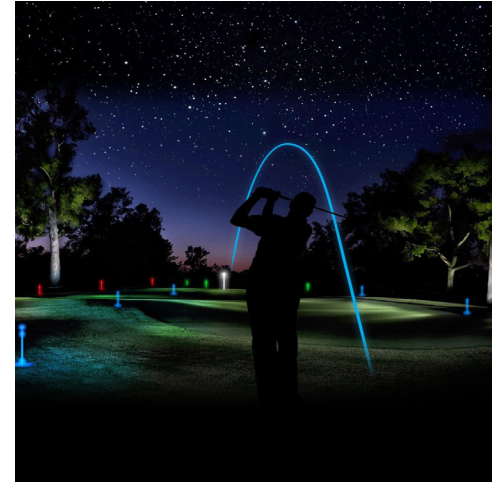
There are lots of fun events coming soon at Casselberry Golf Club. Our 2-Person Scramble and Skins is back! Grab a pal and come out for a little friendly competition in this monthly event on Saturday, January 2 at 8:30 a.m. The Junior Tournament Series takes place Saturday, January 16 at 8:00 a.m. Check the Casselberry Golf Club website for more tournament dates throughout the winter.

## Glow Golf!

Enjoy the cool nights and Glow Golf with us! Don't miss it. First timer? No problem! Glow Golf is a social event that allows even beginners to have a blast! Check the website for upcoming dates.

## Clinic On The Range

Are you looking to improve your golf game? Each month at Casselberry Golf Club we host clinics at 7:30 p.m. for only \$10! This clinic will include a 15-20 minute presentation by one of our knowledgeable golf instructors, instruction and small bucket of range balls. Our next clinics are scheduled for January 5 and 19.



## The Range Is LIT!

Never miss out on a chance to swing away at Casselberry Golf Club. We have the best driving range in the area and are proud to feature state-of-the-art LED night lighting so you can see your ball in flight deep into the night. Our range is lit until 10:00 p.m. and stocked with top quality range balls that are regularly rotated. A small bucket of range balls contains 40 balls and is just \$7, while our large bucket boasts 100 balls and is only \$14. Pre-paid Range Cards are available for a discount as well!



## Casselberry Golf Academy

From Juniors to Adults everyone wants to improve their game. The Casselberry Golf Academy's goal is to progress players towards par or better on and off the course. The Academy consists of Coaching, Playing and Training programs designed to teach golfer to play the game of golf from a progressive course length method beginning near the green. Each golfer will be issued a profile to track progress through a 6 level curriculum that is designed to set appropriate

objectives and challenges each student towards shooting 36 or better for 9 holes.

### Academy Classes

Students will learn the game in weekly coaching sessions where Club coaches will progress students through the 6 level curriculum.

### Skills Practice

Golfers can accelerate skills development by training alongside a coach who sets up a structured and efficient practice session.

### Skills Match

The Skills Matches challenge golfers to shoot the score of 36 for 9 holes from 6 different yardage divisions on the course.



# Telephone Directory

## **CITY HALL—MAIN NUMBER** (407) 262-7700

Public Works Main Number (407) 262-7725

Police Administration Main Number (407) 262-7616

## **ADMINISTRATION**

City Manager (407) 262-7700, Ext. 1130

City Clerk (407) 262-7700, Ext. 1133

Lien Searches (407) 262-7700, Ext. 1140

## **ADMINISTRATIVE SERVICES**

Human Resources (407) 262-7700, Ext. 1113

Procurement (407) 262-7700, Ext. 1142

## **COMMUNITY DEVELOPMENT**

Building Permits (407) 262-7700, Ext. 1103

Business Tax Receipts (407) 262-7700, Ext. 1109

Code Compliance (407) 262-7700, Ext. 1105

Garage Sale Permits (407) 262-7700, Ext. 1103

Planning & Zoning (407) 262-7700, Ext. 1106

## **FINANCE**

Finance General Inquiry (407) 262-7700, Ext. 1145

## **UTILITY PAYMENTS (WATER & SEWER)**

To Pay Bill Over the Phone (407) 262-7700, Option 4

Utility Billing Customer Service (407) 262-7700, Option 4

### **After Hours Water/Sewer**

**Emergency Calls** (407) 262-7613

## **PARKS & RECREATION**

Recreation Manager (407) 262-7700, Ext 1301

Recreation Programs & Events (407) 262-7700, Ext 1507

Recreation Center (407) 262-7700, Ext 1575

Art House (407) 262-7700, Ext 1122

## **POLICE**

### **EMERGENCY — Dial 9-1-1**

Non-Emergency Dispatch Number (407) 262-7606

Administrative Offices Main Number (407) 262-7616

Police Records (407) 262-7700, Ext 1009

## **PUBLIC WORKS**

**After Hours EMERGENCY CALLS** (407) 262-7613

Public Works Main Number (407) 262-7725

Residential Garbage Inquiry (407) 262-7725, Ext. 1225

To Reorder Recycle Bins (407) 262-7725, Ext. 1225

## **SEMINOLE COUNTY FIRE DEPARTMENT**

### **EMERGENCY—Dial 9-1-1**

Administrative Offices (407) 830-1411

After Hours (407) 655-5175

## **SEMINOLE COUNTY**

Animal Services (407) 665-5201

Clerk of Court Casselberry Branch (407) 665-4700

Health Department (407) 665-3000

Library—Jean Rhein Central Branch (407) 665-1500

Property Appraiser's Office (407) 665-7506

Supervisor of Elections Office (407) 585-8683

Tax Collector's Office (407) 665-1000

Request Mosquito Control Spraying (407) 665-5542

**Not sure who to contact?**

**Call the City Clerk's Office at**

**(407) 262-7700, Ext. 1133**

**for assistance.**

Follow the City of Casselberry on these social media platforms:

Sign up for e-newsletter, alerts, news, and calendars at [www.casselberry.org/list.aspx](http://www.casselberry.org/list.aspx)

